

## Executive Summary

The Risk and Quality Procedures Manual is the document setting out the risk and quality management procedures for the Scent project, funded under the Horizon 2020, the European Union’s Framework Programme for Research and Innovation. The manual comprises a Risk Management Plan (RMP), a Quality Management Plan (QMP) and a section on legal and ethical considerations with respect to the large-scale demonstrations in the Danube Delta in Romania and the Kifisos river area in Greece.

Quality and risk management form an integral part of project management planning. The RMP specifies how risks are classified and handled; it classifies all risks and introduces the methodology used to manage risks. The objective of the RMP is to ensure project success by identifying potential problematic and challenging tasks early and by envisaging mitigation and contingency measures to avoid or reduce the probability of negative occurrence. It contains a risk registry and a mitigation strategy used to identify, classify and mitigate any possible risks. The Scent Risk and Mitigation Planning Manager (RM) is responsible for regularly updating the risk registry and mitigation strategy.

The QMP sets out the quality assurance processes for the project. It also presents the bodies and persons that govern the Scent project and consolidates their role and responsibilities, as well as their interdependencies and the ways in which they cooperate. It also specifies the procedures to be applied by the partners and the governing bodies in order to guarantee the high quality of project results and the easy monitoring of the project progress at all levels.

The Quality Manager provides the consortium with the assurance that: a) all project deliverables and outcomes satisfy the project objectives and the requirements set in the Description of Action and in the Grant Agreement, and b) all processes relevant to the project are organised and monitored with a high level of effectiveness and according to the terms of the Grant Agreement and of the Consortium Agreement.

The section on legal and ethical issues presents an overview of the Greek Legal Framework for Unmanned Aircraft Systems, an overview of the Romanian legal framework and certain ethical aspects relevant to the project.

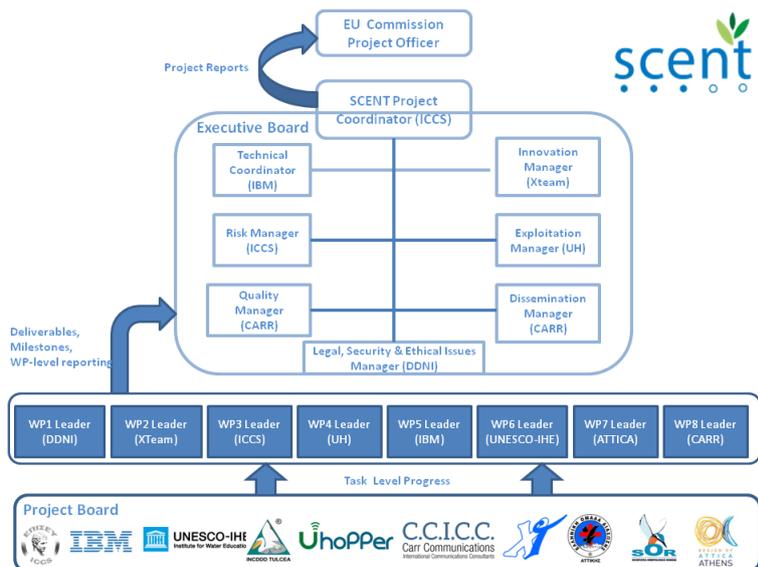


Figure 1: Scent management structure

